

# **Telluride Youth Soccer Club Handbook 2007**



## Telluride Youth Soccer Club

**Mission-** To instill and nurture a passion for soccer while developing character, discipline and desire, which encourages young athletes to reach their highest potential.

**Vision-** TYSC will be the region's premier soccer organization by providing quality coaching, training venues and competition opportunities that allow young athletes to achieve their full potential and to embrace the Club's culture of building lifelong confidence, character and integrity while fostering camaraderie and discipline.

**Values-** Telluride Youth Soccer club holds the following values as integral to the success of each athlete and to our programs.

- Passion
- Camaraderie
- Club Spirit
- Commitment
- Courage
- Character Development
- Integrity
- Respect
- Sportsmanship
- Leadership

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*Telluride Youth Soccer Club(TYSC)*

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## Policy Topic: Adding/Transferring Players

*Reviewed: January 2007*

Players may be added to teams to keep their numbers ideal throughout the season. All revisions to the team league roster must be submitted through the TYSC office which then forwards the information to CYS. Coaches must receive approval from the Director of Coaching prior to revising their league roster. The reason for this is to justify the revisions according to other policies, procedures and club philosophies. It is also to insure correct administrative procedures are followed. Tournament rosters and player pass cards are created and signed by the TYSC Registrar.

## Policy Topic: Age Chart

*Reviewed: January 2007*

Please visit Colorado Youth Soccer's website at [www.csysa.org](http://www.csysa.org) for the most up to date version of the age chart. Click on Resources, then Bylaws/Rules, then Rules, then scroll to section 2.2.

### AGE CHART

BORN	2005/06	2006/07	2007/08	2008/09	2009/10
8/1/86 & Later	U19				
8/1/87 & Later	U18	U19			
8/1/88 & Later	U17	U18	U19		
8/1/89 & Later	U16	U17	U18	U19	
8/1/90 & Later	U15	U16	U17	U18	U19
8/1/91 & Later	U14	U15	U16	U17	U18
8/1/92 & Later	U13	U14	U15	U16	U17
8/1/93 & Later	U12	U13	U14	U15	U16
8/1/94 & Later	U11	U12	U13	U14	U15
8/1/95 & Later	U10	U11	U12	U13	U14
8/1/96 & Later	U9	U10	U11	U12	U13
8/1/97 & Later	U8	U9	U10	U11	U12
8/1/98 & Later	U7	U8	U9	U10	U11
8/1/99 & Later	U6	U7	U8	U9	U10
8/1/00 & Later		U6	U7	U8	U9
8/1/01 & Later			U6	U7	U8
8/1/02 & Later				U6	U7
8/1/03 & Later					U6

## **Policy topic: Behavior**

***Reviewed: January 2007***

Players engaged in any behavior which in the opinion of the coach, is disruptive on an on-going basis and causes the coach to spend a disproportionate amount of time with that player at the expense of the quality of the experience for the rest of the team, may be suspended or removed from the program by TYSC. Occasionally problems arise between players, parents, and coaches; every attempt will be made to resolve these problems.

### **PROCEDURES:**

1. The Head Coach will discuss the behavior directly and privately with player, with the assumption that the behavior will be corrected immediately.
2. If the problem persists, the Head Coach will communicate with the player's parents to discuss the problem and lack of response on the part of the player. Parents will have the opportunity to be involved with the correction of the problem at this time. If a parent should have a problem with the coach, then the procedure to follow would be to approach the coach first, then the Director of Coaching if the issue is not resolved, then finally the Grievance Committee of TYSC. The board president is the contact for each committee. (See Grievances)
3. If the problem continues, the Head Coach will contact the Director of Coaching to make them aware of the situation. The Head Coach and the Director of Coaching will discuss further techniques and/or courses of action to resolve the matter with parents and player.
4. If the situation warrants, the Director of Coaching may recommend to the Board of Directors that the player be reviewed by them, with the parents present. At this point, the player may be removed from the Club.
5. The parents of any player recommended for removal from the Club may request to meet with the Director of Coaching, the Head Coach or the Board of Directors for clarification.

It is our objective to work in a positive and constructive manner with our players.

## **Policy Topic: Coaches**

***Reviewed: January 2007***

The Head Coach for a team should be 21 years of age or older. Assistant Coaches listed on the team's official roster must be at least 18 years of age or older. The Head Coach will be the individual ultimately responsible for conducting the teams' business. They may enlist the help of parents to assist them with these responsibilities, but the actual organization will be left to the coach. The Head Coach should be "E" level or above licensed before the season starts.

Either the Head Coach or Assistant Coach or both should be at all practices and games for the entire length of the event or must have someone 21 years of age or older to supervise. Best practice is to have two adults/coaches at every practice and game.

Coaches are responsible for teaching soccer skills, tactics, good sportsmanship, and enjoyment of the game to their players. Coaches may select their own Assistant Coaches who should be approved by the Director of Coaching.

Coaching Credit Suggested Requirements (all coaches should follow TYSC coaching guidelines):

U-9 & U-10 Coaches should attend coaching refreshers to get new ideas and increase their coaching curriculum options (in order to keep player's interest and to challenge players). Coaches should attend the USSF "E" Coaching Course prior to commencement of a season of the U-10 age group.

U-11- Should have a USSF "E" Coaching License.

U-12 & U-13 Coaches should attend coaching refreshers to get new ideas and increase their coaching curriculum options (in order to keep player's interest and to challenge players). Should have a USSF "E" Coaching License.

U-14 & Older coaches should attend the USSF "D" Coaching Course. Coaches are encouraged to attend the 17-hour Referee Clinic and First Aid/CPR course.

The Director of Coaching has the authority to suspend a coach.

## **Policy Topic: Coaches' Code of Conduct**

*Reviewed: January 2007*

A coach will not physically and/or mentally abuse any player. A coach will not address remarks to the referee, the opposition, or spectators, unless remarks are constructive. A coach will encourage their team through words and actions to play within the spirit of the game. A coach will help their players develop the highest standards of character. A coach will have their meetings, practices, and games planned so that they get the most out of each session. A coach will communicate with their players and parents. A coach conducts the team operations with integrity. A coach abides by the TYSC bylaws, policies and procedures. A coach is responsible for the conduct of all team officials, players, and parents on the touchline before, during, and after their team's events.

**A Positive Coach** (1999, Positive Coach Alliance at [http://www.positivecoach.org/initiatives/mental\\_model.htm](http://www.positivecoach.org/initiatives/mental_model.htm)):

- 1) Puts players first: A positive coach wants to win but understands that they are first and foremost an educator with the development of their players as the top priority. They understand that children go through developmental stages and use age-appropriate coaching strategies. They value the long-term welfare of their players more than looking good as a coach. They avoid the trap of thinking the game is about them rather than for the players. Where winning is in conflict with the long-term benefit of the athletes, a positive coach has an unwavering commitment to what is best for the athletes.
- 2) Develops character as well as skills: A positive coach uses the crucible of competition as a virtual classroom. They seize upon victory and defeat as teachable moments—opportunities to build in their athletes' self-confidence and positive character traits such as determination, courage, empathy and commitment. They want to win but

even more want to transmit lessons that will carry over into the rest of their athletes' lives. They are loyal to players and reluctant to "give up" on them, especially "at-risk" athletes who have the most to gain from participating in sports.

- 3) Foster internal motivation: A positive coach encourages players to develop internal motivation with minimal reliance on external punishment and rewards. They listen to and seek information from their players to learn to better tap into their internal motivation. Coaches are themselves internally motivated and set an example for players.
- 4) Coaches for mastery: A positive coach coaches for mastery rather than victory, which they see as a by-product of the pursuit of excellence. They focus on effort rather than outcome, learning rather than comparison to others. They recognize that mistakes are an important and inevitable part of learning and encourage an environment in which players are willing to risk making a mistake. They set standards of continuous learning and improvement for themselves and their players. They encourage and inspire their players, whatever their level of mastery, to strive to get better without threatening them. They are committed to becoming the best coach they can be and continually seek to improve their own effectiveness.
- 5) Refuses to motivate through fear, intimidation, or shame: A positive coach establishes order and discipline in a positive manner. Many coaches are positive when things are going well and the team is winning. A positive coach works to remain positive even through losing streaks. They recognize that it is often when things go wrong that a coach can have the most positive impact and teach the most important lessons. Regardless of the adversity involved, they refuse to demean themselves or their players by resorting to fear, intimidation or shame. They always treat athletes with respect regardless of how well they perform.
- 6) Creates a partnership with players: A positive coach resists an authoritarian role in which players are conditioned to please the coach. They involve team members in determining team rules. They recognize that communication is the lifeblood of effective relationships and work hard to establish clear and effective two-way communication with their players. They seek to win the cooperation of their players through encouragement and treat them as partners working together to achieve mutual goals.
- 7) Honors the Game: A positive coach feels an obligation to the sport they coach. They love their sport and share this love and enjoyment with their players. They feel privileged to be able to take part in their sport. They respect their opponents, recognizing that a worthy opponent will push them and the team to do their best. They understand the important role that officials play and strive to show them respect even when they disagree with their decisions. They value the rich tradition of their sport and work to honor the spirit as well as the letter of its rules. A positive coach demonstrates personal integrity and would rather lose than win by dishonoring the game. Dishonoring the game is worse than defeat.

## **Policy Topic: Coaching Selections**

### ***Reviewed: January 2007***

The TYSC Director of Coaching (DOC) will select Head Coaches. The DOC and the Head Coaches will select Assistant Coaches according to TYSC Policies and Procedures.

Application for Head Coach: Applications for Head Coach of teams will be submitted to the Director of Coaching according to the dates published by TYSC. All coaches must apply each seasonal year. See application on page 22. The application shall specify which age group and gender they are applying to coach. The application shall include a brief letter of interest, coaching philosophy, and a “soccer resume” or update of their “soccer resume” already on file with TYSC. The DOC will inform all candidates of the final decision.

If a coach resigns or is removed during the season, the Director of Coaching will appoint a temporary coach in the interim.

## **Policy Topic: Discipline**

### ***Reviewed: January 2007***

1. The TYSC office and the Director of Coaching shall be notified within 48 hours of any person(s) ejected/suspended from a game, receiving a red card and/or serving a suspension for accumulation of yellow cards.
2. A red card to a player or an ejection of a coach results in the removal of that person from the game they receive the red card in or ejection and a minimum one-game suspension. There are certain circumstances where CYS and TYSC may impose additional suspension. At the discretion of the Director of Coaching, there may be a meeting with the offender. Only the person receiving the red card shall meet with the TYSC Director of Coaching, unless the TYSC Director of Coaching feels it is necessary to have others present.
3. Any participant who accumulates three stand-alone cautions (yellow cards) during a 365-day period shall be suspended automatically for a minimum of one game (the next game).
4. A red card in the last game of the season carries over to the following season.
5. A player committing an act at practice punishable by a red or yellow card in a game may be punished by expulsion (of the player) at the next game.
6. Any participant who is shown the red card prior to, during, or after the game shall receive an automatic one game suspension.
7. The TYSC Director of Coaching may increase the number of games that the participant is suspended for receiving the red card.
8. All players and parents will read, sign, and abide with the TYSC/Town of Telluride Parks and Recreation Code of Conduct player/parent agreement prior to the start of each season. See Conduct Form on page 24.
9. A suspended athlete must attend the game that they are suspended from before they can commence playing in games again. The player must come dressed to play and will support their team appropriately, while remaining on the bench.

## **Policy Topic: Equipment, Field Set-up & Clean-up**

### ***Reviewed: January 2007***

Any damage done to goals may be reason for removal of that goal(s) from that practice site. Any persons who are identified as responsible for goal damage will be held financially responsible to repair or replace the goal(s).

Teams must clean up their touchline at the conclusion of their game.

Any missing and/or damaged goals, nets, & corner flags will be reported to the TYSC/Telluride M/H School or Town Parks and Recreation office. Also report any safety concerns on fields such as sprinklers, holes, etc.

## **Policy Topic: Financial**

### ***Reviewed: January 2007***

1. Registration fees shall be reviewed each year when establishing the annual budget.
2. The issuer of the check will pay cost of all checks returned. When checks are returned for insufficient funds, the TYSC office shall notify the issuer that the money is owed along with any costs incurred from the bank in money order or cash and if not paid prior to the season's start, their child/children may not play.
3. Fiscal year shall be January 1 through December 31.
4. The program's year end financial statement for the seasonal year must be prepared and submitted to the TYSC Board of Directors each January for the January TYSC Board Meeting.
5. Over payment shall be refunded only after a written request from the issuer of the check.
6. Cancellation Policy- Summer Camps, Fall and Spring Season Registrations- If a cancellation is made for any program, we will issue you a credit for all camp fees paid, minus a \$20 administrative fee, for one year past the cancellation date. Fees may transfer from camps or programs to other camps or programs offered by TYSC. In the unlikely event that TYSC cancels a camp session, registration fees will be refunded minus a \$10 handling fee. Cancellations should be addressed to the Director of Coaching.
7. Financial Assistance- Please contact the Director of Coaching for a Financial Assistance Forms or download from TYSC website. Financial assistance is offered on a first-come first-served basis. TYSC budgets a sufficient amount of money for these funds because we do not want financial insufficiencies to deter a child from signing up for a TYSC program. Financial assistance forms must be completed and delivered by the early deadline for registration in order to allow for sufficient time to process the paperwork. All financial forms are confidential and will be reviewed by the Financial Assistance Committee. See page 21/22 for the Financial Assistance Forms.

## Policy Topic: Fundraisers

*Reviewed: January 2007*

Individual teams may do their own fundraising **in accordance with the TYSC guidelines**. Fundraising shall be done in a manner consistent with the highest image of TYSC. Individual teams are responsible for all occurrences related to their fundraisers, including but not limited to personal and property liability taxes. The team, TYSC, and the program may not be misrepresented in any way. **The TYSC Board shall approve all fundraisers over \$100.** Teams wishing to use the TYSC name and logo must receive written approval from the TYSC Board of Directors.

## Policy Topic: Game Day

*Reviewed: January 2007*

1. Official Roster: Coach must have the official roster at each game. This roster is to be presented to the referee prior to the game. No changes or corrections are to be made on the roster unless approved according to TYSC and CSYSA bylaws, regulations, policies and procedures. All competing players must be on the official roster or the game will be forfeited and the coach subjected to disciplinary action.
2. Goalkeeper must wear a shirt colored different than either of the two teams, the referee, and opposing goalkeeper.
3. Those items that are, "In the opinion of the referee", dangerous to the player wearing the item or to the other players in the game, will not be allowed and must be removed before the player will be allowed to participate.

Uniforms: Jerseys as determined by the TYSC Board of Directors will be required. Players are responsible for bringing both home and away jerseys to all games. TYSC shorts and socks are required on game days as well. Cleats must be worn. Shoes will not have a "toe cleat" that protrudes and is deemed by the referee to be unsafe. Shoes with metal cleats must be deemed safe by the referee or they are not allowed.

Teams shall arrive at their field at least 45 minutes prior to the scheduled start of their game for warm-up, check-in by the referees, and field set-up (in case the field is not ready when you arrive). Referees will inspect each player for proper uniform and equipment.

Anytime a team loses a player (moves out-of-town, quits, injury, etc.), the coach must contact the parents or guardians to determine why and must notify the Director of Coaching.

## Policy Topic: Game Make-Ups

*Reviewed: January 2007*

Games should be made up at the earliest possible date. The Head Coach or Team Manager must contact the TYSC Director of Coaching as soon as possible to arrange a field date and time. The Coach or Team Manager then contacts the opposing coach or

manager to confirm the field date and time. The coach must then confirm the make-up with the TYSC Director of Coaching. Lastly, the DOC will notify the TYSC referee of the new field date and time.

## **Policy Topic: Game Postponement**

### ***Reviewed: January 2007***

The referee in accordance with the most current CYS Rules and Procedures will evaluate field conditions. If the field is deemed unplayable, the referee will inform the coaches prior to the start of the game. If the Director of Coaching deems the field(s) unplayable the day before the game, that person shall notify both coaches. Every effort will be made to see that a team traveling to Telluride plays a game. The Director of Coaching will inform the Head Coach and/or Team Manager when game cancellations occur, or vice versa, as soon as possible. Games canceled by the Telluride Parks and Rec Department may occur and are solely their decision. Team Managers and Head Coaches will attempt to notify traveling teams of cancellations ASAP.

## **Policy Topic: Grievances**

### ***Reviewed: January 2007***

1. Formal grievance must be in writing and received by the TYSC office within three days of the incident. There will be a “cooling off period” of a minimum of 24 hours between interested parties in which all involved in the grievance need to take 24 hours to think about the event of concern before reacting. This may include parents, athletes, referees, coaches and spectators. Remember to “Think before you act.” Emotionally laden e-mails sent to teams, parents, players or others are seen as a deterrent to solving problems. **Grievances will not be accepted by e-mail.** Please refrain from doing so.
2. The Board of Directors will appoint a three person Grievance Committee to serve for one year.
3. Decisions of the Grievance Committee shall be final.
4. The Grievance Committee shall respond to the grievance within two weeks of receiving the grievance.

## **Policy Topic: Incident Reports/First Aid Reports**

### ***Reviewed: January 2007***

Coaches must complete an accident report for injuries requiring medical assistance.

### **PROCEDURES:**

The accident report of the incident is to be made and turned into the DOC within 72 hours. CYS maintains insurance on all players registered in TYSC Insurance claim administration forms; copies of all pertinent bills and receipts should be mailed to CYS.

## **Policy Topic: Inclement Weather**

***Reviewed: January 2007***

1. Teams are to show up at their field ready to play.
2. The referee shall determine (at the field) weather to play or cancel the game.
3. Any game terminated by the referee into the second half of play shall be recorded as a game and score upon termination shall be the final score.
4. Also see: Game Make-up and Game Postponements.

## **Policy Topic: Non-discrimination Policy**

***Reviewed: June 2007***

With respect to all operations of the Telluride Youth Soccer Club the club shall not discriminate on the basis of race, color, religion (creed), gender, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, admission of club members, hiring and firing of staff, selection of board members, selection of volunteers, selection of vendors, and provision of services.

## **Policy Topic: Olympic Development Program**

***Reviewed: January 2007***

The Western Slope Olympic Development Program is run each fall for a series of four or five sessions, generally occurring on Sundays in Grand Junction, CO. Any committed youth soccer players who fall in the given age range may attend. Registration forms can be found on the Colorado Youth Soccer website, [csysa.org](http://csysa.org)- (select Programs, then ODP). The Olympic Development Program aims to identify, train and provide competition for the top players in Colorado. It is recommended that players and/or parents speak with their coach or the Director of Coaching about this opportunity before applying. You do not need a recommendation from the Director of Coaching to participate and all interested players are encouraged to attend the training sessions. Many players attend training sessions for a few years before they make the team. The experience can provide valuable knowledge of what the state coaches are looking for.

## **Policy Topic: Player Passes**

***Reviewed: January 2007***

All players, coaches, and assistant coaches of teams in TYSC who attend tournaments shall have a player pass in accordance with USYSA regulations.

### **PROCEDURES:**

Player pass completion (signature by the player and picture) are the responsibility of the Registrar. Any player dropped from a team shall return their player pass to their coach as

soon as possible. The coach/team manager of the player dropped from a team is responsible to make sure the player pass is returned to the Registrar.

## **Policy Topic: Player's Code of Conduct**

### ***Reviewed: January 2007***

Players will at all times conduct themselves in a manner that represents the high ideals of soccer and TYSC. Each year, every player will sign and abide by the TYSC/Telluride Town Parks and Rec Player/Parent Agreement. Disciplinary action for violations of this agreement or any other activity deemed to be inappropriate shall be addressed as specified in the agreement. Any player who received a red card shall contact the TYSC Director of Coaching within 72 hours of the incident. If the Director of Coaching deems a meeting is necessary, this meeting must take place before the player can compete again representing TYSC.

## **Policy Topic: Playing Up**

### ***Reviewed: January 2007***

Players must try-out for their own age group. As per CSYSA policy 8.5, "A club may move players up to older age teams by a maximum of 2 years beyond the player's proper birth date age division."

A player may be moved up to an older age team if approved by the TYSC Director of Coaching. The coach releasing the player may not discourage or hinder the move in any manner or method. Try-outs will be held for all athletes who notify the Director of Coaching of an interest in playing up. The DOC will select players by ability, motivation, sportsmanship and maturity.

All persons involved are aware that the player playing up, is based on their current performance as with any other player, their position on a team can change if their performance changes.

## **Policy Topic: Practices for TYSC Teams**

### ***Reviewed: January 2007***

1. Coach and /or approved adult left to supervise players shall have a copy of each player's registration form (includes medical information/release) at every practice.
2. The length of training should be between 90 and 120 minutes.
3. Participation at practice is required (or acceptable excuse as determined by their coach). Players may have their playing time limited in the next game if they do not meet this requirement. Best practice means players should call their coach ahead of time if they will be late or cannot attend a practice.
4. Shin guards are to be worn by all players at every practice and game.
5. An act punishable by a red card or two yellow cards at practice may result in expulsion of the player from the next game. Examples may include, but are not limited to: players using profanity, fighting, spitting, violent conduct, etc.

**PROCEDURES:**

If the registration/waiver release forms are lost, the coach will obtain replacements before the coach is allowed to conduct their next practices.

**Policy Topic: Protests*****Reviewed: January 2007***

If a Team wishes to file a protest with CSYSA for a league game or Cup play, they will contact the TYSC Director of Coaching first. The Team will follow the procedures as outlined in the Rules and Procedures of CSYSA.

If a Team wishes to file a protest within a tournament, they will follow the procedures as outlined by the tournament rules and/or procedures.

The Team filing the protest will incur any and all expenses related to the filing of their protest.

**Policy Topic: Refunds*****Reviewed: January 2007***

1. No refund of registration fees is allowed except for the following reasons:
  - a. Written petitions by the parents/guardians to the TYSC Board for extenuating circumstances – at the TYSC Board's discretion.
  - b. Club players registered for club soccer and then selected for high school teams. Requests must be in writing (submitted to the TYSC Board) and postmarked within 2 weeks of the first day high schools may conduct practices.
  - c. Signed up for Rec/Dev Soccer and are selected for and accept a position on an Advanced Team.
  - d. If a player is injured before the season begins and they have not played in any game(s), a written request may be made to TYSC prior to the second scheduled game of the season.
2. When a player withdraws from soccer to participate in another sport, no refund shall be made.

**Policy Topic: Registration*****Reviewed: January 2007***

1. Registration forms for spring and fall season and summer camps shall be provided by TYSC in English and Spanish. Registrations will be mailed to R-1 School District students, Telluride Mountain School students and TYSC will attempt to mail to home-schooled students. Registrations will also be made available at Telluride Town Parks and Rec, Telluride Public Schools, Telluride Mountain School, Wilkinson Library, San Miguel Resource Center and One-to-One Mentorship Program.
2. Completed player and coach registration forms must be submitted to the DOC at P.O. Box 1799.

3. CSYSA birth date definitions of divisions shall be used.
4. Registrations must be on time, have the proper postage, and correct registration fee(s) enclosed.
5. A player must be 10 years old by July 31 preceding the start of the seasonal year.
6. If any checks are returned due to insufficient funds and/or if bank fees are not paid, the player will be removed from participation until the TYSC Director of Coaching receives appropriate funding to compensate for such fees.
7. Teams may elect to charge additional fees to players for tournament registration(s), goalkeeper training and/or coach expenses, etc. Any fee(s) may be funded in part or whole through sponsorships, donations, or fundraising activities.

Procedures:

In order for registration forms to be considered complete, they must include the following: Proper payment, completely filled out registration forms, signed releases, 1” by 1” photo, and a copy of the official birth certificate (issued by the State Health Department) for players registering for the first time. Hospital records are not accepted as official birth certificates.

All children must play within the division defined by their birth date unless approved according to the TYSC Playing-Up Policy.

To be considered “on time”, all forms and fees must be post-marked by the date determined by the TYSC Board of Directors, as noted on the registration form. After that time, the registration is considered to be late and must include a late fee. No registration shall be processed without all fees paid. The late fee must be paid before the registration will be processed.

## **Policy Topic: Removal of a Coach**

### ***Reviewed: January 2007***

The basis of removal of a coach includes, but is not limited to abusing the standards of conduct for coaches and/or breaking the TYSC policies and procedures. The removal process may be initiated either by a TYSC Board member or a written letter of complaint (signed by a majority of the parents on the affected team and submitted to the TYSC Director of Coaching) outlining the complaints against the coach.

Each case is unique. The TYSC Director of Coaching and the Board of Directors will investigate the situation and make the final determination.

## **Policy Topic: Teams – Reporting Game Scores**

### ***Reviewed: January 2007***

Coaches are responsible to review and abide by the CYS Rules and Procedures for reporting game scores. Coaches are responsible to report all game scores to TYSC according to the CYS Rules and Procedures.

## **Policy Topic: Service Learning**

*Reviewed: January 2007*

TYSC offers middle and high school age students the opportunity to gain service learning hours through a variety of tasks such as but not limited to refereeing, sorting and managing equipment, assisting coaches, stuffing envelopes, web design or graphic design, and more. Please contact the Director of Coaching throughout the year to see how you can help. The *Service Learning Form* is on page 25 and must be filled out by the appropriate TYSC supervisor.

## **Policy Topic: Sportsmanship**

*Reviewed: January 2007*

1. Coach is responsible for good sportsmanship of players and spectators.
2. Teams and their spectators must stay six feet back from the touchline. No coaches, players, or spectators are allowed behind the goals or goal lines.
3. No noisemakers are allowed.
4. PETS MUST BE ON LEASHES AT FIELDS WHERE THEY ARE ALLOWED.
5. NO ALCHOLIC BEVERAGES OR SMOKING IS ALLOWED at any games, practices or other TYSC sanctioned activities.
6. See Also – Coaches’ Code of Conduct and Players’ Code of Conduct.
7. Spectators must watch the game from the opposite side of the field that the teams are on.

### **PROCEDURES:**

Referees have the final say on all points of law. Please respect the referees. Do not communicate with referees during the game. At the end of each game both teams and coaches will line-up at the half-line and shake hands with one another. Referees will oversee this procedure. Team captains and Head Coaches may discuss points of the law at half-time and at the end of the game with the referee.

Fans asked to remove animals, alcoholic beverages, or tobacco products and refusing to do so, will cause their coach to be disciplined.

The TYSC Director of Coaching will be notified in cases of poor sportsmanship by coaches, players, or spectators.

## **Policy Topic: Team Donations and Sponsorships**

*Reviewed: January 2007*

TYSC board members and teams may solicit donations and sponsors according to an approved donor form. Sponsor names may be placed on uniforms, warm-ups, flags, banners, tents, coolers and/or bags. **Donations will be approved by TYSC Board of**

**Directors in advance as well as placement of sponsor names on literature, uniforms, flags, tents, etc . Individual teams may not place sponsor logos on uniforms other than those approved by the Board.**

## **Policy Topic: Team Manager**

*Reviewed: January 2007*

1. Each team shall have a Team Manager(s).
2. It is recommended that Teams not have the Head Coach's spouse be the Team Manager or other Team Volunteer.
3. The Director of Coaching and the Head Coaches select team manager(s). The manager is responsible for the off-the-field management of the team which may include player registration, ensuring and forecasting attendance for upcoming games, tournament registration, game scheduling, reminding players and parents of upcoming games, financial management, travel arrangements, publicity, team newsletters, roster maintenance, first aid kit, etc. The coach and manager may request assistance from any parent or assistant coach to assist the team manager(s).

### **PROCEDURES:**

The Director of Coaching will hold a meeting at the beginning and end of the season with Team Managers to provide information and receive feedback on each team's progress and perception of the program overall. Team Managers will attend these meetings. The Team Manager will assist the coach with duties the coach deems necessary (e.g. phone calls, organizing water, and half-time snacks, etc.)

At the end of the season, the Team Manager may arrange for an appropriate memento for the coach(es).

## **Policy Topic: Team Volunteers**

*Reviewed: January 2007*

Team parents are responsible for team social events, communications, refreshments, end-of-season parties, phone trees, and other duties assigned by the team manager or coach. A team fund-raiser person is responsible for all aspects of fund-raising for the team. This fund-raiser person should communicate with the TYSC Director of Coaching.

## **Policy Topic: Tournaments**

*Reviewed: January 2007*

1. All players attending in or out-of-town tournaments, games and scrimmages must sign and abide by their signed TYSC Player/Parent Agreement. This agreement shall be available for coaches/team manager(s) to pick up from the Director of Coaching.
2. Teams attending tournaments are responsible for properly completing/submitting the necessary forms and fees. Coaches/team manager(s) will contact the TYSC office to

inform TYSC of their intent to attend a tournament and to verify requirements for entry into tournaments.

### **PROCEDURES:**

A list of Rec/Dev and Advanced tournaments shall be made available to coaches/team managers from the Director of Coaching. Teams are required to inform the TYSC Director of Coaching of their intent to attend any in-state or out-of-state tournament(s) before they apply to the tournament. Additional forms are required to travel out-of-state. Certain forms must be submitted at least 30 days prior to the tournament. The TYSC Director of Coaching has these necessary forms available.

### **Policy Topic: Travel**

*Reviewed: January 2007*

1. Drivers of any vehicle carrying players not in their immediate family must be 21 years of age, unless parents/guardians of the player(s) riding in the vehicle have given written permission. Each person driving must have a valid driver's license (in good standing) and a current insurance certificate, as required by Colorado Law.
2. Any team wishing to travel outside the jurisdiction of CYS shall submit the appropriate forms in accordance with CYS Rules and Procedures.

### **Policy Topic: Uniforms**

*Reviewed: January 2007*

The uniform consists of 2 jerseys- a red jersey and a black jersey. The home jersey shall be predominantly red. The shorts and socks will be predominantly black. The TYSC Board approves the official uniform, warm-ups and bags. Each jersey shall have their assigned player number, and TYSC (club) sponsor's logo and/or name when applicable. Individual teams may not place sponsor logo(s) and/or name(s) on their uniforms other than those approved by the TYSC Board of Directors. Jerseys will have the following: TYSC logo affixed to the left chest. 8-inch block numbers permanently affixed on the back of jerseys. White numbers will be used on black and red jerseys. Numbers and TYSC logo will be permanently affixed. Athletes are responsible for purchasing a soccer kit which consists of: 2 jerseys (one home and one away), one pair of shorts and socks, one gear bag and a warm-up jacket and pants.

### **Policy Topic: Websites**

*Reviewed: January 2007*

Following are a list of common soccer websites that offer valuable information and/or a place to order quality soccer gear.

[www.telluridesoccer.com](http://www.telluridesoccer.com)- TYSC

[www.tricitysoccer.com](http://www.tricitysoccer.com)- Cortez youth soccer  
[www.durangosoccer.com](http://www.durangosoccer.com)- Durango youth soccer  
[www.usyouthsoccer.org](http://www.usyouthsoccer.org)  
[www.gmysa.org](http://www.gmysa.org)- Grand Junction youth soccer  
[www.soccer.com](http://www.soccer.com)- Eurosport soccer gear  
[www.csysa.org](http://www.csysa.org)- Colorado State Youth Soccer Assoc.  
[www.fifa.com](http://www.fifa.com)- FIFA World Cup information  
[www.chsaa.org](http://www.chsaa.org)- Colorado High School Activities Association (CHSAA)  
[www.wsslsoccer.com](http://www.wsslsoccer.com)- Western Slope State League

Many of these links are essential during the season to check on tournament dates and schedules and for age cut-offs and soccer rules. Field locations, team contact information, tournament rules and so much more can be found on the local youth websites. We highly recommend that TYSC athletes and parents get familiar with these websites.

Telluride Youth Soccer Club  
 P.O. Box 1799  
 Telluride, CO 81435

Justin Chandler, Director of Coaching  
 P.O. Box 3348  
 Telluride, CO 81435  
[alpine@tssc.org](mailto:alpine@tssc.org)  
 970-369-4271 (H)  
 970-728-6163 (W)

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Micah Page  
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 Telluride, CO 81435  
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 970-360-5402 (W)  
 970-708-9703 (C)  
 970-728-5703 (Fax)

**Telluride Youth Soccer Club**  
**Application for Financial Assistance**  
**2007\*\***

One Application per Child- Please attach a separate sheet of paper with answers to questions 1 through 9.

APPLICANT'S NAME \_\_\_\_\_

Date of Birth \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_ Years in TYSC \_\_\_\_\_

Gender \_\_\_\_\_ Age Group (circle one) U-10 U-11 U-12 U-13 U-14 U-15 U-16 U-17 U-18

(See attached sheet to determine age group)

Cost of Program applying for \_\_\_\_\_ Program description \_\_\_\_\_

(example: Spring 2006, June summer camp, etc.)

Parent(s)/Guardian(s) Name(s)\* \_\_\_\_\_

\*Person(s) financially responsible for child

Mailing Address \_\_\_\_\_

Phone: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_ for \_\_\_\_\_

Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_ for \_\_\_\_\_

Parent/Guardian's Employer \_\_\_\_\_

1. How much financial assistance are you requesting from TYSC for this applicant?
2. If a single parent, will both parents be sharing the costs of the applicant's registration fees, uniforms and equipment, travel and tournament expenses?
3. Will your child agree to participate in 90% of all their program's practices, games and tournaments?
4. Are you receiving monetary support, from any source, for the soccer activities/costs for the applicant?
5. Has the applicant received previous financial support from TYSC? Explain.
6. Would you be willing to work off your child's tuition in some way, shape or form? What can you offer us in exchange for the financial assistance? For example, clerical work, selling TYSC paraphernalia at summer camp, summer camp registration, etc
7. Please provide a copy of your last year's individual income tax return (Form 1040 only- both sides) OR your household's previous year's income tax return, if more than one caregiver (Form 1040 only- both sides).
8. Please list any additional conditions that affect your financial position that are pertinent to helping us determine where the greatest needs lie among the families who desire financial assistance.
9. Please provide a brief recommendation from last year's coach and/or a current school teacher in order to assist the Financial Assistance Committee with its decision.

I hereby certify that all the above information is true and correct and acknowledge that failure to complete this entire application and/or submitting false information may disqualify my child from financial assistance. Should I receive and accept financial assistance from Telluride Youth Soccer Club, I agree to adhere to the policies set forth in the TYSC Handbook.

\_\_\_\_\_  
 Parent/Guardian Signature

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Date

\*\*All information on this application is confidential. Applications must be received by the early registration deadline in order to be considered. Late applications will not be accepted.

# TELLURIDE YOUTH SOCCER CLUB

## APPLICATION FOR FINANCIAL ASSISTANCE CHECKLIST 2007

### CHECKLIST:

1. \_\_\_\_\_ Applications must be received by the early registration deadline which is posted on the program registration form. **LATE APPLICATIONS WILL NOT BE CONSIDERED.**
2. \_\_\_\_\_ One signed application per child applying for financial assistance (attached, Page 21).
3. \_\_\_\_\_ Copy of individual 2006 income tax return (Form 1040- both sides)\*\*  
**OR**  
Copy of household's 2006 income tax returns, if more than one caregiver (Form 1040- both sides)\*\*
4. \_\_\_\_\_ Written recommendation from last year's coach or current school year's teacher.
5. \_\_\_\_\_ One page letter from the child on the topic of why they want to be involved in TYSC.

*\*\*Additional financial information may be requested.*

## Application for Head Coach

Name \_\_\_\_\_ Date \_\_\_\_\_

Physical Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Home phone \_\_\_\_\_ Cell phone \_\_\_\_\_

e-mail address \_\_\_\_\_

Social Security Number \_\_\_\_\_

1. What age group(s) and genders do you prefer coaching? \_\_\_\_\_

\_\_\_\_\_

2. What is your coaching philosophy? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. What coaching license do you hold? \_\_\_\_\_

4. References: List three including name, address, phone and relation

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please attach a soccer resume or update your resume if it is already on file along with a brief letter of interest.

I authorize TYSC to obtain information regarding my previous work history and from my references listed in order that TYSC may better understand my fitness to coach youth soccer. I release any persons or entities from any and all liability in connection with providing or obtaining such information. I certify that all information provided by me on this application is true, complete and correct to the best of my knowledge.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_

## Telluride Youth Soccer Club 2007 Fund Raising Donation Card



### DONATE HERE

Support the youth of Telluride. We welcome and greatly appreciate your contribution to the Telluride Youth Soccer Club. **Please complete this form and mail it with your check to:**

TYSC, P.O. Box 1799, Telluride, Colorado 81435

Name(s) \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

### FUNDING RAISING GOALS 2007

The Telluride Youth Soccer Club fundraising goals for 2007 are to expand its present budget. We are pursuing a **\$40,000** target for our fund raising goal for 2007. Our fund-raising objectives are:

- |  |                                       |
|--|---------------------------------------|
| ♣ Raising Director of Coaching salary                | ♣ Raising all coach's stipend         |
| ♣ Training aids, cones, small goals,                 | ♣ Creation of an indoor soccer league |
| ♣ Support underprivileged children with scholarships | ♣ Start a local tournament            |
| ♣ Create a traveling tournament team                 | ♣ Increase club membership            |
| ♣ Perk package for coaches and team volunteers       | ♣ Increased tournament play           |

Enclosed is my donation of:

\$100\_\_ 
 \$250\_\_ 
 \$500\_\_ 
 \$1,000\_\_ 
 \$5,000\_\_ 
 other\_\_

Your tax-deductible contribution is payable to: Telluride Youth Soccer Club,  
a nonprofit 501(c)(3) organization, Federal Tax ID # 84-1569268, 970.729.1931 (phone).

Please include your mailing address, so we can mail you a tax-deductible donation receipt.

## Town of Telluride Youth Sports

# Parent and Player Code of Conduct Pledges

## *PARENT AND PLAYER SIGNATURES REQUIRED*

### PARENT:

I hereby pledge to provide positive support, care, and encouragement for my child participating in youth sports by following this Parents' Code of Conduct:

- I will do my very best to make youth sports fun for my child.
- I vow not to insult, cuss at, holler at, spit upon, body slam, or otherwise abuse a coach, umpire, scorekeeper, team mom, player, fan, or another parent.
- I will place the emotional and physical well being of my child ahead of a personal desire to win.
- I will insist that my child play in a safe and healthy environment.
- I will support coaches and officials working with my child, in order to encourage a positive and enjoyable experience for all.
- I will demand a sports environment for my child that is free from drugs, tobacco and alcohol and will refrain from their use at all youth sports events
- I will remember that the game is for youth – not adults.
- I will ask my child to treat other players, coaches, and officials with respect regardless of race, sex, creed or ability.
- I will do my best to make sure that my young athlete arrives at practices and games on time and that he or she has all the necessary equipment and protective gear. If my kid has to miss a game, I'll call the coach or team parent the day before.
- I will be supportive after games, win or lose. I will recognize good effort, teamwork and sportsmanship.

---

PARENT'S SIGNATURES: DATE:

### PLAYER:

I hereby pledge to follow this Players' Code of Conduct.

- I will be a good sport and act appropriately.
- I will be on time for games and practices
- I will be a team player.
- I will respect my coach, my teammates, the other team, the officials and the spectators.
- I will not argue with an official's decision.
- I will not use profanity, physical violence or abusive language at any youth sports event.
- I will be a good listener.

---

PLAYER SIGNATURE: DATE:

TELLURIDE, CO 81435

*SERVICE LEARNING PROGRAM  
Project Completion Form*

Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Description of Service Project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for selecting this project:

\_\_\_\_\_  
\_\_\_\_\_

Who will supervise/verify? \_\_\_\_\_ Phone # \_\_\_\_\_

When did you perform this service?

Dates: From \_\_\_\_\_ To \_\_\_\_\_

Hours per day: \_\_\_\_\_ TOTAL HOURS \_\_\_\_\_

Project Completed:

\_\_\_\_\_  
Supervisor's signature

\_\_\_\_\_  
Date completed

**TYSC Drug and Alcohol Athlete Responsibility Contract**

(To be read and signed by all 7<sup>th</sup> through 12<sup>th</sup> grade athletes in order to participate in any TYSC programs)

## **Athlete Statement of Understanding**

I understand that representing Telluride Youth Soccer Club (TYSC) and participating in soccer activities under TYSC is a privilege and that I must adhere to the requirements of the TYSC Handbook, Drug and Alcohol policy, as a condition of participation. As an athlete, I understand and agree that participation in athletics often involves heightened risk of physical harm that may be increased by the use of illegal drugs, alcohol or tobacco products. I agree to refrain from alcohol, drugs, tobacco and other behavior detrimental to myself and my team or organization during my season of participation. Further, I have a responsibility to myself, my team, my team's organization, my parents, my school and my community to conduct myself in an appropriate manner as an athlete, which means refraining from using drugs, alcohol and tobacco. I understand that my failure to comply with TYSC Drug and Alcohol Student Responsibility Contract during my season of participation may result in restrictions on my continued participation in the athletic activity.

## **Infractions**

An infraction is any type of TYSC Student Responsibility Contract violation.

First Violation- I understand and agree that a first infraction will result in immediate loss of eligibility for two games to be designated by the head coach. I understand that I must practice and attend games "on the bench".

Second Violation- I understand and agree that a second infraction will result in my loss of eligibility for three games to be designated by the head coach, which loss of eligibility will be imposed in the following season if there are not three games remaining in the current soccer season. If I commit a second infraction, I will also be required to meet with a substance abuse counselor and follow recommended solutions to the problem. Athletes will be assigned 2 hours of service to TYSC.

Third Violation- I understand that a third infraction during the season will result in my loss of eligibility for one calendar year, with eligibility regained at the beginning of the season following the season in which the offense occurred. I understand that a follow-up substance abuse assessment will be required, and that I will be required to participate in a treatment plan as a condition to return to participation in TYSC soccer programs the following year. Athletes will be assigned 4 hours of club service.

The above outlined violations and consequences are not negotiable.

Please sign below, make one copy for your records, and return the original to TYSC with registration forms.

Student's Name \_\_\_\_\_ Student's Signature \_\_\_\_\_

Parent's Name \_\_\_\_\_ Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_